



Vendor Information - Staunton Pride 2022 Festival  
Sunday, October 23, 2022, 12-5pm  
Gypsy Hill Park, Staunton, VA

We welcome all businesses, artisans, nonprofits, and other organizations to be vendors at Staunton Pride on Sunday, October 23, 2022!

Staunton Pride 2022 will take place in Gypsy Hill Park in the Bandstand area of the park. We plan to have mainstage entertainment on the Bandstand, a vendor village, Beer Garden area, Warm Room and Health and Wellness hub, and a Kid's Activity Area.

Vendors will receive a (predetermined) 10' x 10' space. Vendors are responsible for bringing their own pop-up tent/shelter, tables, chairs, and display/decor materials.

Festival vending hours will be from 12pm - 5pm.

<https://www.stauntonpride.org/vendor-registration>

### VENDOR SCHEDULE

Vendor Arrival / Setup Begins	9:30 AM
Vendors MUST arrive by:	10:30 AM (to ensure access to vendor parking)
Festival Vending Hours	12:00 PM - 5:00 PM
Teardown	5:00 PM - 7:00 PM

Please be aware that sunset is expected around 6:30pm, so tent lights may be helpful!

- *For-Profit* Vendor Registration: \$125
- *For-Profit* Vendor Registration with access to electricity (1 outlet): \$150
- *Non-Profit* Vendor Registration: \$75
- *Non-Profit* Vendor Registration with access to electricity (1 outlet): \$100

### FOOD TRUCKS and VENDORS:

All food truck vendors (and anyone selling food for consumption) must have a valid business license and are responsible for Staunton sales (5.3%) and meals (2.5%) tax. Vendors must provide proof of a valid health permit and proof of insurance.

## FOR-PROFIT VENDORS:

All vendors are responsible for Staunton City retail sales tax of 5.3%. All vendors selling items for profit must have a current Virginia business license.

## VENDOR FAQS

### *FEES*

All vendor fees must be paid in advance to reserve a vendor space for the event.

### *SETUP*

Vendor vehicles will be allowed to park around the loop of the bandstand area to aid in unloading/loading. Vendors will have access to reserved parking spots throughout the closed-off areas of Gypsy Hill Park during festival hours. Specific instructions and details (including maps) will be communicated to vendors prior to the event.

### *ADDITIONAL RULES AND REGULATIONS*

Staunton Pride is working closely with the City of Staunton and will be planning the event in full accordance with federal, state and local guidelines regarding COVID safety. Vendors are expected to comply with such guidelines and regulations in order to participate in our 2022 event.

Please note that payment of vendor fee is acceptance of these rules and conditions as set forth by the Staunton Pride committee. Non-compliance of these rules and regulations will result in removal from the festival and forfeiture of any vendor fees paid.

Questions? Email AnhThu Nguyen at [hello@stauntonpride.org](mailto:hello@stauntonpride.org).